



## WATSON ROAD STATE SCHOOL

# COMPUTER USE AGREEMENT

**Student to read and complete, Parent/Guardian over page:**

**Student Surname:** \_\_\_\_\_ **Student First Name:** \_\_\_\_\_

**Year Level:** \_\_\_\_\_

I understand that the use of Information Technology resources at Watson Road State School is a privilege, which involves the acceptance of certain responsibilities. I understand and agree to the following:

1. Information Technology (IT) includes computers, printers, scanners, digital cameras, iPads, iPad touch, Internet and email facilities, and other associated electronic mechanical hardware and software.
2. I will not use IT resources to access, copy or distribute any material that is inappropriate or offensive. I will immediately report accidental access of such material to my teacher. I understand that the system administrator can track and view my computer files, emails and Internet use.
3. I will not download or install any software.
4. I will not access the control panel, or make any changes to settings, passwords or configurations of any computer, without prior approval.
5. I will use the resources provided for tasks my teacher sets or for educational research.
6. I will be considerate of other users. I will respect their privacy, and not seek access to files or messages intended for, or belonging to, others.
7. I will check outside devices for viruses before use, and I will not attempt to send, transfer or create computer viruses.
8. I will not be involved with electronic or physical vandalism and will immediately report any damage, errors or faults to my teacher.
9. I will not reveal my personal address or phone number, or those of other students or staff, in any electronic communications.
10. I will not access another student's logon or logon a student with my code/s.
11. I will treat the resources provided for me with care and respect.

I accept that breaching this agreement will result in me losing access to IT resources temporarily or permanently, depending on the seriousness of the offence. For more serious matters, further disciplinary action may be taken.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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**Parent / Guardian** to read and complete, **Student** over page:

I understand that the Internet can provide students with valuable learning experiences. I also understand that it gives access to information from computers around the world and that some of that information can be undesirable. Although the filtering system in use at this school does have certain safeguards in place, the school cannot always control what is being accessed.

1. I accept that while teachers will exercise their duty of care, protection against exposure to harmful information must depend finally upon responsible use by students. The system has changed with regard to the way schools access the Internet and as a result all students have been allocated a user account that gives them access to an email account.
2. I believe my student, **Name:** \_\_\_\_\_ **Year Level:** \_\_\_\_\_ understands this responsibility and I hereby give permission for him / her to access, produce and communicate information on the Internet and E-mail under the school rules. I will advise the school if this permission is to be revoked.
3. I understand that students breaking these rules will be subject to appropriate action by the school. This may include loss of Internet access and/or E-mail access for a period of time (up to 6 months, maybe permanently) or depending on the offence, that more serious disciplinary action may be taken.
4. I understand that the system administrator has the ability to check my child's computer files, Internet and email usage.

**Parent / Guardian Name:** \_\_\_\_\_

**Parent / Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_